



Cofinancé par l'Union européenne

Projet ELLE - Entrepreneuriat Local et Leadership féminin pour l'Egalité des chances
CSO-LA/2019/412-889

CALL FOR MICRO-PROJECTS

APPLICATION FORM

REGION: _____

MUNICIPALITY: _____

VILLAGE/NEIGHBORHOOD: _____

IDENTITY OF THE PROJECT APPLICANT

Name of the group (already existent or in creation) applicant:

Address: _____

Main Activity: _____

Telephone: _____ E-mail: _____

Legal status of the group (existing or in creation) submitting the micro project:

ENTERPRISE COOPÉRATIVE OTHER _____

Representative:

Title, surname/name: _____

Function within the group: _____

Tel: _____ E-mail: _____

Operational Manager to be contacted (if different from the representative)

Title, surname/name: _____

Function within the group: _____

Tel: _____ E-mail: _____

The other members of the group

Surname & name	Age	Sex (F / M)	Widow (Yes/ No)	Internally displaced person (Yes/No)	Survivor GBV (Yes /No)	Telephone number	Experience In the field (in years)
1-							
2-							
3-							
4-							
5-							
6-							
7-							
8-							
9-							
10-							
11-							
12-							

PROJECT DESCRIPTION

Project Stage: Conception *Launch* *Growth*

Localization (village, town): _____

Do you have a site to realize the project? Yes No

If yes, please specify the nature of the site by mentioning whether you are the owner or not

Why is this project important within your community?

What distinguishes your project from others of a similar nature in your locality?

Describe the project implementation process including its key activities

Duration and Activities' Timing

Activity	Duration	Comments

Forecast operating account

	Année 1			Année 2		
Revenues						
Description	Quantity	Unit Price	Amount	Quantity	Unit Price	Amount
<i>Product or Service 1</i>						
<i>Product or Service 2</i>						
<i>Product or Service 3</i>						
.....						
<i>Total revenues / Income</i>						
Expenditure						
Description	Quantity	Unit Price	Amount	Quantity	Unit Price	Amount
<i>Purchase of goods/raw materials</i>						
<i>Rent (field, shop, land...)</i>						
<i>Water and electricity</i>						
<i>Transport</i>						
<i>Wages (any amount of money to be paid to a person in return for their work)</i>						
<i>Taxes</i>						
.....						
<i>Annual depreciation</i>						
Total expenditure						
Profit (total income - total expenditure)						

Budget

Activity	Need	Unit Cost	Quantity	Amount	Deadline
Total					

Amount requested: _____

Own assets (labour, material, financial): _____

Kindly attach any documents that may sustain your project and its feasibility (diagram, photo, training brochure, market study, quotation, letter of recommendation from a local authority etc.).

COMMITMENT OF THE SELECTED CANDIDATES

Selected candidates will commit to:

- Implement what they have outlined to meet the eligibility of the entrepreneurial micro-project (i.e. actions envisaged, monitoring, etc.);
- Submit, if necessary, certain details of their entrepreneurial micro-project and any additional documents requested by the ELLE GD to finalise their application file;
- Recognize the ELLE project as a partner of the entrepreneurial micro-project, including adding visibility logos on its communication materials;
- Present the results of the entrepreneurial micro-project in a synthetic manner so that they can be made accessible to the widest possible audience.

Place and Date: _____

Name and signature of legal representative: _____